

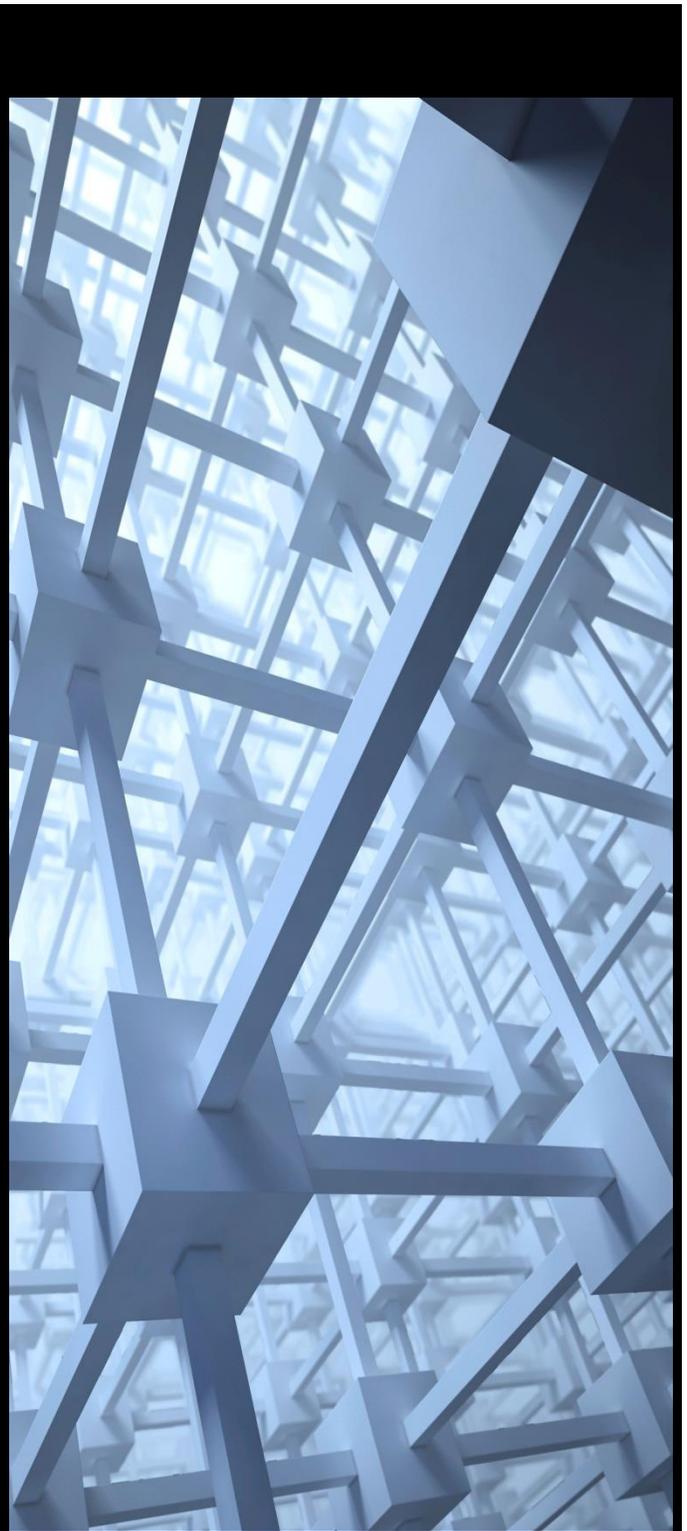
USR Control List Data File

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Insurers may obtain a text file listing of their policies with USRs due for the defined month/year via FTP and/or WCIRB Connect.

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Notice

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Overview

The Workers' Compensation Insurance Rating Bureau of California (WCIRB) offers a listing of your policies with USRs due for the month/year. The control list data file is sent via FTP and/or WCIRB Connect. In WCIRB Connect, the data product can be retrieved from the navigation Menu by clicking Reports/Data Products.

This guide will outline the format of the assist you in programming your system.

File Naming Convention

The format of the file name is MMDDYYYY/XXXXX_YYMMDD_USRCTRL_N

MMDDYYYY – date of report evaluation

XXXXX – Group Code

YYMMDD – date of file creation

N – file number, incremented by 1 for each file created on same date

Basic File Presentation

The file starts with a Group Name, Report Generation Date. The next line contains the carrier name.

Control Policy List

The report lists policies grouped by Carrier Name, Report Level.

Policy Number, Policy Inception Date and Bureau Number are listed for each policy where USR is due for the month/year.

EXAMPLE of File

XYZ Group			,20141215
XYZA Insurance Co			
1ST	WCO0ABC9699	-	,20131022,9991155
	WCO09999698	-	,20131001,9999792
	WCO08888109	-	,20131025,8888332
2ND	WCO0894442X	-	,20121001,8888816
	WCO0FGH1710	-	,20121001,7777628
3RD	WCOLMN0981B	-	,20111016,0999945
4TH	WCO0GHI211C	-	,20101005,9999190
5TH	WCO77777091	-	,20091016,9999945
6TH	WCO88888884	-	,20081005,9999922
7TH	WCABC105X	-	,20071031,9994924
8TH	WCOP333XY	-	,20061001,9998310
9TH	WC13ABC34	-	,20051001,9999860
10T	WCSHIJ887	-	,20041001,0208310
The MNOP Company			
1ST	WCOABCD1450	-	,20131001,9999152
	WCO0EFGH458	-	,20131001,9999771
2ND	WCOIJK45112	-	,20121031,8787493

Control File Format

Header Record

Field Name	California Clarification	Class	Position	Bytes
Group Name	Operating Group Name	AN	1-32	31
,	“ ”	AN	33	1
Report Date	Date file created	YYMMDDDD	34-42	8

Carrier Name The data for each Carrier in the Group is listed. Rated and Unrated policies are listed for each Carrier in Group, when data exists.

Field Name	California Clarification	Class	Position	Bytes
Carrier Name	Name of Carrier	AN	1-32	31

RATED, Report Level Policies are listed grouped by report level

Field Name	California Clarification	Class	Position	Bytes
Report Level	Report Level number Example: 1ST, 2ND, 3RD, 4TH, etc.	AN	1-3	3

Policy Listing Policies are listed for the Report Level defined

Field Name	California Clarification	Class	Position	Bytes
<i>Blank</i>			1-6	6
Policy Number	The policy number parsed into prefix, body, suffix and unit if the policy was reported via hardcopy or the 18-character string if the policy was reported via WCPOLS.	AN	7-26	20
-	“-“	AN	27	1
<i>Blank</i>			28-33	6
,	“,”	AN	34	1
Policy Inception Date	The inception date of the policy.	YYYYMMDD	35-42	8
,	“,”	AN	43	1
Bureau Number	The Bureau Number as a 7 digit number with '0' in the first position if Bureau Number is 6 digits.	N	44-50	7